

*Approved by Board
On 4/1/97
Revised 5/6/97
Renewed 6/22/99
Revised 2/4/03*

District Sponsored Charter School

(This document was submitted in accordance with Vail School District Governing Board Policy LBD regarding charter schools.)

INTRODUCTION

The Vail High School is a school of choice. A fundamental precept of the School is that it should be a reflection of the parents, students, staff and community members who choose to participate in the school. This charter provides a solid foundation and framework upon which participants can build.

PURPOSE AND NEED

Purpose. The purpose of Vail High School is to improve student achievement by providing an option for parents who would like to send their children to a smaller educational environment with a focus on Science and Technology.

Need. In a global, technology driven world, students need individual help in transitioning directly to the workplace or into higher education. Some students will only achieve their potential in a smaller, more personalized environment.

Support. Vail High School was created and continues to operate under the Vail School District.

MISSION AND GOALS

Mission Statement. The mission of the Vail School District is to provide parents with safe and nurturing school communities where their children can obtain a quality education.

Goals of the School.

1. Create an environment where education is treated as a shared responsibility of the school, the parents, the community and the individual learner.
2. Promote partnerships that will increase parental involvement and participation in developing the social, emotional and academic growth of children.

3. Provide a learning environment that reflects a high standard for academic excellence, a strong belief in personal responsibility and a commitment to community service and business partnerships
4. Place an emphasis on authentic activities that will result in the ability to perform in the world outside of school
5. Take advantage of the increased opportunities to access information, instruction, and job opportunities made available through technology use and school location

POPULATION SERVED

Student Population. The student population of the school consists of children residing in the Vail School District whose parents choose to send them to the school. When space is available, a second level of preference is given to students whose non-resident parents are employed within the District's boundaries. The school is then open to other students. The number of non-residents students is not to exceed a ratio of one non-resident student to two resident students.

Number of Students to be Served. The school will serve up to a maximum of 300 students.

Grades to be served. The Vail High School serves grades nine through twelve.

STUDENT ACHIEVEMENT AND CURRICULUM

Program and Performance Standards. The Vail High School provides a program that is challenging and rewarding for students. Some features of the program include:

- A challenging academic curriculum as well as an honors program.
- All teachers will be state certified.
- Resource materials available through computer applications and the Internet.
- Real life experiences through business partnerships and community service.
- Instruction supplemented by community experts and business partners.

Effective Measures. The effectiveness of the Vail High School is measured through:

- Completion and distribution of the State-mandated school report card.
- Ongoing surveys of parents, students and staff.
- Ongoing evaluation of general student academic performance as well as AIMS, ACT, SAT and District Level Assessments.
- Student presentations of projects and products.
- Portfolios of student work.
- Active participation in the North Central Accreditation process.
- Completion of the Arizona Learns Achievement Profile

Curriculum Offering. Secondary curriculum, in alignment with the Arizona academic standards, will be offered in the areas of:

- Mathematics
- Language Arts
- Social Studies
- Science
- Foreign Language
- Fine Arts
- Business/Computer Technology
- Selected Elective Courses

Methodology - Teachers assist students in acquiring knowledge and developing important and appropriate skills. Learning and instruction is performance-based, with student products evaluated for mastery on a continuing basis through:

- Shared inquiry
- Cooperative learning.
- Authentic activities
- Teacher directed instruction
- Student-centered learning

Reporting Achievement Results Vail High School demonstrates academic accountability through:

- Completion and distribution of the State-mandated school report card
- Ongoing student evaluation
- Ongoing scheduled parent conferences
- Issuance of regular student report cards
- Regularly updated grades online
- Periodic presentation of student-generated achievement

CRITERIA FOR ENROLLMENT DECISIONS

Enrollment Standards. Students are considered for admission without regard for ethnicity, national origin, gender, disability or achievement level. Residents of the Vail School District have first priority, followed by students whose non-resident parents are employed within the District boundaries, and then any student who applies for admission. During a well-publicized enrollment period, students are considered on a first-come, first - served basis. Once capacity is reached, a waiting list is established. When vacancies are available, new students are enrolled from this list in the order of sign-up.

Equitable Selection. If capacity is insufficient to enroll all pupils who submit a timely application, the school shall select pupils through an equitable selection process, such as a lottery. All pupils from the same family will be considered as one application. In subsequent years, preference shall be given to siblings of pupils already attending the school.

GOVERNANCE AND DECISION MAKING

Governing body and process. The Vail Governing Board sponsors Vail High School. The superintendent and the school staff are responsible for the organization, planning, and day-to-day operation. The Vail School District Governing Board is the governing body of the school and is responsible for the policy making and overall operation of the school.

Parent/Community Involvement. The Vail High School operates in an environment that provides parents the opportunity for participation and input in the decision-making and the learning process.

Site Council -- The Site Council operates in accordance with the Vail School District Governing Board policy and consists of four parent/community members, two certified staff members, one classified staff member, and a student.

Parent Roles and Responsibilities. Parents are required to sign an agreement outlining their commitment to specific roles they will play in the education of their children and the operation of the school.

Community Partnerships. Partnerships with the community-at large are aggressively pursued through School-to-Work programs and life experience opportunities.

School Accountability - Vail High School administration and staff, in coordination with the Site Council, are responsible for the development of an annual school improvement plan and regular reports to the Governing Board and school community, including the School Report Card.

District/School Relations. The District under the direction of the Governing Board, is chartering Vail High School. As such, it is subject to all requirements and conditions as any school in the District.

Expectations of Sponsoring District. Vail High School is subject to and governed as provided in the policies of the Vail School District Governing Board.

Requested Rules Exceptions. Vail High School does not ask to be exempted from any current Vail School District Governing Board Policies.

EMPLOYMENT PLAN AND PRACTICES

Policies and Practices. Vail High School follows the Vail School District's hiring procedures and standards. The School District oversees salary and benefits structures to ensure compliance with the law. All individuals employed by Vail High School must possess the personal characteristics, expertise, and qualifications identified in the posted job description. The Vail High School accepts applications through the personnel department of the Vail School District.

FINANCIAL DATA, FACILITIES AND TRANSPORTATION

Cost-benefit Analysis. Vail High School is sponsored, planned and monitored by the Vail School District and is in conformance with statutory requirements and is economically sound.

Budget, Audit and Cash Management. Vail High School's budget is formulated by District and site administration. The Governing Board in the same fashion handles financial approval and control as other Vail schools and general operations. Administration is responsible for following all legal requirements. The Budget outlines federal and state revenues and expenditures necessary to operate the school. The site council has input in aspects of the discretionary budget as outlined in District policy.

Vail High School is entitled to its full share of all county, state and federal funds, including allowance for attendance, special education services and other categorical program services to the extent which any student in the School is eligible to participate as determined by state and federal regulations and the Vail School District's allocation formulae. In addition, Vail High School is included in the Vail School District's consolidated application for categorical funding.

Financial Responsibility. Vail High School is included in the District's financial assistance calculations pursuant to state statutes.

Procedures for Accountability. Vail High School is subject to the same financial requirements as any school in the Vail School District, including the Uniform System of Financial Records, procurement rules and contractual issues.

Purchased Services or Property. Vail High School operates in accordance with Vail Governing Board policies in all procurement and contractual issues.

Insurance. Vail High School is included in the insurance policy of the Vail School District.

Facility Analysis. The Vail High School is located at the University of Arizona Science and Research Park, the former IBM facility on Rita Road.

Transportation arrangements. Students are transported in accordance with Vail School District Governing Board policy and procedures.

ASSURANCES

Statement of Assurances. The Vail School District Governing Board, as sponsor of the Vail High School, monitors the financial state and ensures that all state laws are followed. It is also responsible for administering the named services and supporting activities.

ADDITIONAL INFORMATION

Impact on Existing Vail District K-12 Non-Charter Operations. Vail High School is operated without impact on the regular K-12 Non Charter budget of the Vail School District.

REGULAR MEETING OF THE VAIL GOVERNING BOARD

PLACE: District Office

DATE: Tuesday, February 4, 2003

TIME: 7 p.m.

Members Present: Mrs. King
Dr. Sutton
Mrs. Gibson
Mr. Shea
Mrs. Hildebrand

Also Present: Mr. Baker

I. Opening of Meeting

Mrs. King called to order the regular meeting of the Vail Governing Board at 7:03 p.m. Boy Scout Troop 716 led the Board and audience in the Pledge of Allegiance along with a moment of silence for the Columbia Space Shuttle.

Approval of Minutes

Dr. Sutton moved that the minutes of the study session held Monday, January 21, 2003; the regular meeting held Tuesday, January 21, 2003, and the study session held Wednesday, January 29, 2003 be approved as presented. Mr. Shea seconded the motion; motion carried unanimously.

II. General Functions

A. Special Announcements

Mr. Baker recognized Mr. Rusty Jackson as a high achieving teacher at OVMS. Ninety percent of his 6th grade students achieved one year's growth on SAT9. Mr. Dulgov (for Mr. Carney) introduced Ms. Jenna Elias. Ms. Elias sponsors the Close-up Club, which observes local, state and federal government in action. Students spoke regarding their trip to Washington, D.C. last year along with the fundraising efforts. Other students spoke about visiting the State Capital and following a State Representative for a day. Vail's Governing Board members also had spoken to them regarding their duties.

Staff, Student and Community Recognition

Deborah Frazelle recognized Liz Bradshaw for a successful and fun Hands Across the Border trip; Jim Heinzelmann, Jennifer Larsen, Kay Aros, Debbie Schmutz, and JoMarie Mahler for assistance during the recruitment fair, and Russell Kahn for an active chess club.

Ken Graff recognized Brian Turner, Sari Nieminen, and Karen Adam for their help in interviewing prospective teachers and Brian Turner for developing the Sycamore web site.

John Filippelli recognized office staff and teachers for their assistance in getting the Federal Impact forms returned; Anne McKenzie for assisting in shipping and receiving until the position was filled, and the Human Resources staff, Anna Maiden, Netta Deemy, Marie Powell, Randy Whitten, and Sherrie Miller for their work on the Recruitment Fair.

Laurie Emery recognized the Behavioral Support Team, Jenni Bair, Krista Fields, Jenny Hummer, Linda Bilbrey, Sarah Allen, and Susan Fulé, and Mishelle Cannady, Sarah Bock, and Lora Cook for assistance in interviewing at the Recruitment Fair.

Art Dulgov (for Mr. Carney) recognized Jenna Elias for her hard work with the Close-up Club.

Margaret Steuer recognized Brent Edwards for his first annual Math Counts competition; Catherine Foster who volunteers every week in Mr. Jackson's writing class; Monica Nemeec and Anne McKenzie for acquiring bids for OVMS's new wrestling mats, and Coaches Davila and Ford for their passion and commitment to the sport and the kids.

Connie Erickson recognized Tricia Beck, Andrea O'Meara, Carrie Enamorado, and Gretchen McNeese for designing a web page for Mesquite; Pam Bateman for her dedication to the Civano Community School, and Deirdre Calhoun for developing math learning techniques and sharing them with other teachers.

Spencer Fallgatter recognized Ami Daniels, Monica Christensen, Hope Martinez, and Jan Nebesny for the time, energy and enthusiasm committed as Reading Facilitators, and Paula Booth and Michelle Wood for assisting with the Recruitment Fair.

Calvin Baker recognized administrators, teachers, and the Human Resource Department for a successful Recruitment Fair, the Groundbreaking Committee for Civano Community School, and Connie Erickson, Pam Bateman, Al Flores, and John Filippelli for diligently working to provide a permanent facility for Civano Community School.

Debbie King recognized Troop 716 for attending the Board meeting in order to earn their citizenship and community badge.

B. Call to the Public

No requests to speak.

C. Acknowledgment of Public Requests to Speak

No requests to speak.

III. Correspondence and Reports

A. Superintendent's Report

Mr. Baker reported the School Facilities Board will be holding their monthly meeting at Cienega High School on Thursday, February 6. Mr. Baker, Mr. Flores, Mrs. Hildebrand, and Mr. Swaim will visit with the School Facilities Board prior to their board meeting regarding State Land. Mr. Baker also reported the Governing Board will hold a study session on Saturday, February 8 to discuss goals for the 03/04 school year.

B. Board Reports

Mrs. Hildebrand reported the Metropolitan Education Commission will be hosting a Teen Town Hall on April 1, 2003 at the Doubletree Hotel. The MEC is requesting a commitment from board members for participation. April 1 is a scheduled Vail Governing Board meeting date so if board members were to participate, the board meeting would need to be rescheduled.

Mrs. King requested New Business items B and E be moved to after the Consent Agenda. No objections were voiced.

IV. Consent Agenda

Mrs. Gibson moved that the Vail Governing Board accept and approve all items on the consent agenda. Mrs. Hildebrand seconded the motion; motion carried unanimously.

A. Dispersal of Vouchers

- B. Professional Staff Substitutes: Heidi Blasius, Keri Champion, Michele Chappellear, Robert Craig, Stephen Eads, Ruth Kim, Anne Lane, La Shawn Lolis, Diane Tatterfield, and Melanie Welch
Support Staff Substitutes: Alejandrina Fuentes, Dru'Ann Palette, and Matthew Sheriff
- C. Change of Status: Roxann Shaw, paraprofessional (level 1), from 4.5 hours/day, 180 days to 6.5 hours/day, 190 days; Sarah Allen, from paraprofessional (level 4), 6.5 hours/day, 190 days to paraprofessional (level 1), 6.5 hours/day, 191 days, \$6.54/hour; Lori Winkles, from paraprofessional (level 1), 4.5 hours/day, 180 days to paraprofessional (level 4), 6.5 hours/day, 180 days, \$7.76/hour; Toni Burnett, paraprofessional (level 1), 4.5 hours/day and crossing guard (level 1), .5 hours/day, 177 days to paraprofessional (level 1), 4.5 hours/day and crossing guard (level 1), 1 hour/day, 177 days; Rebecca Goeltz, crossing guard (level 1), 177 days from 2 hours/day to 3 hours/day; Karen Starn, health aide (level 3), 6.5 hours/day, from 252 days to 191 days; Sherry Hatten, inclusion paraprofessional (level 4), 6.5 hours/day, from 193 days to 191 days; Patty Nentrup, copy technician (level 3), 6.5 hours/day, from 192 days to 191 days; Anna Scheuerman, paraprofessional (level 1), 4.5 hours/day, from 178 days to 180 days; Diane Wiltshire, paraprofessional (level 4), 6.5 hours/day, from 193 days to 191 days; Mary Nutbrown, day porter (level 5), 8 hours/day, from 252 days to 261 days; Sherry Hatten, paraprofessional (level 4), 6.5 hours/day, from 193 days to 191 days; Maura Cody, preschool/kindercottage support staff (level 1), 191 days, from 8 hours/day to 5.65 hours/day; James Johnson, bus driver (level 11), 200 days, from 7 hours/day to 8 hours/day; Alberta Martinez, bus driver (level 11), 200 days, from 6 hours/day to 7.75 hours/day; Oscar Maxey, bus driver (level 11), 200 days, from 5 hours/day to 6.25 hours/day, and Emily Zupan, from bus driver (level 11) to substitute
- D. Resignations/termination: David Blauser and the termination of Clay Posey
- E. Duplicate Warrant: Aim High for Success in the amount of \$120.00
- F. Out of State Travel - Staff: Lydia Crain to attend the AAHPERD Convention in Philadelphia, Pennsylvania on April 1-6, 2003 and Joe Sasone, Megan Cloud, Debbie Hedgepeth, and Terry Owen to the National Association of Supervision and Curriculum Development annual convention in San Francisco, California on March 8-10, 2003
- G. Leave of Absence: Tricia Schorzman for the remainder of the 02/03 school year and the 03/04 school year; Erica Kehret from April 14 through May 16, 2003 and the 03/04 school year, and Amy Mcallister from February 7 through June 6, 2003
- H. Coaching Staff: Patrick Whelan, baseball

V. Old Business

A. Vail High School Charter

Mr. Baker reported the Board has studied proposed changes to the charter for Vail High School.

Mrs. Hildebrand moved that the Vail School District Governing Board approve the revised charter for Vail High School as presented. Mr. Shea seconded the motion; Dr. Sutton made one minor correction, and the motion carried unanimously.

B. K-3 Override

Mr. Baker reported the Board has studied the possibility of holding a K-3 override election in May. Surveys were submitted to residents and staff regarding the proposed override. Survey results did not indicate strong support for a successful election. Public opinion may change after the effects of budget reductions are felt so this issue may come up again next year.

Mrs. Hildebrand moved that the Vail School District Governing Board refrain from holding the proposed K-3 override. Dr. Sutton seconded the motion; motion carried unanimously.

C. District Goals

Mr. Baker reported the Board has discussed the process for developing goals for the next school year and the Board will be conducting a study session on February 8 to work on the actual goals. Dr. Sutton commented he appreciated receiving parent survey results from last year.

D. Construction Update

Mr. Baker reported a correction on the written report by Mr. Flores for Desert Sky only one courtyard landscaping project is complete. Sycamore construction was discussed. It is still projected to be complete by the end of July. Mr. Graff and Mr. Flores are hoping the contractor will be able to pick up a few days so the school will be open on time. Mr. Graff is in a "wait and see" mode but will look at options if school will not be ready in time. Discussion was also held regarding the water issue at Sycamore. Mr. Baker will email Board members an update since Mr. Flores was not available at the meeting.

VI. New Business

A. Support Staff Employment

Mr. Shea moved that the Vail School District Governing Board approve the employment of the following support staff personnel:

- Sharee Custer, office aide (school to work), 3 hours/day, 177 days, \$5.15/hour
- Jamie Zamudio, office aide (school to work), 3 hours/day, 177 days, \$5.15/hour
- Del Frazier, shipping and receiving coordinator (level 8), 8 hours/day, 261 days, \$10.63/hour

Mrs. Gibson seconded the motion; motion carried unanimously.

B. Improvement Plan (presented immediately after Consent Agenda)

Sharyl Cates, OVMS; Susan Fulé, Acacia, and Paula Pingel-Krueger, Desert Sky, social workers, presented their role and how it compliments the District Mission Statement. They provide a critical link from student to support services. Trends they are seeing is a significant increase in the number of students needing assistance and the severity of issues.

C. Joint Site Council Meeting Update

Mr. Baker reported the District recently convened a joint meeting with all site councils and PTA/PTSA officers to discuss what will probably be a difficult budget process. Notes from the meeting were presented. Discussion followed regarding how the District values are continuing, academics being a concern, construction financing, and the fine arts program.

D. Board Policy Revisions

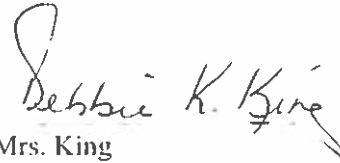
Mr. Baker reported the Arizona School Board's Association presented recommended changes to Board Policy BBBB, Board Member Oath of Office; DID-R, Inventories; IHBD, IHBD-R, IHBD-EA, IHBD-EB, Compensatory Education and KB-E, Parental Involvement in Education.

E. Measures of Instructional Effectiveness

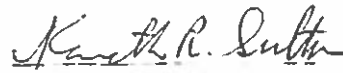
Mr. Sassone introduced Mrs. Emery and Dr. VanDerHeyden. They reported on a math intervention program at Acacia Elementary. Each student was screened and tracked for improvement. A very high rate of success is occurring with this Curriculum Based Measures model.

Adjournment

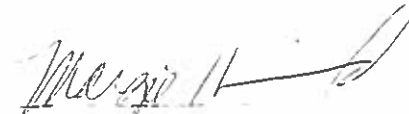
Mr. Shea moved to adjourn the meeting at 8:45 p.m. Mrs. Hildebrand seconded the motion; motion carried unanimously.

A handwritten signature in cursive script that reads "Debbie K. King".

Mrs. King

A handwritten signature in cursive script that reads "Kenneth R. Sutton".

Dr. Sutton

A handwritten signature in cursive script that reads "Mrs. Hildebrand".

Mrs. Hildebrand

A handwritten signature in cursive script that reads "Mr. Shea".

Mr. Shea

A handwritten signature in cursive script that reads "Mrs. Gibson".

Mrs. Gibson